

Memorandum

TO : Director of Training

DATE: 30 July 1965

FROM : Chief, Career Training Program

SUBJECT: Weekly Activities Report #20

Flash

A. SIGNIFICANT ITEMS

1. On 27 July we were requested by Mr. John Clarke to provide summary information concerning Career Trainee selection standards and procedures which might be used by the Director in a briefing of the House Armed Services Subcommittee on 29 July. It was requested further that the data be such that it could be presented in graphic form. I supplied a quick verbal outline of our procedures, including the steps in the screening and selection process, how we arrive finally at hiring one out of eight of those recommended by the recruiters, etc., plus a summary of the qualifications sought. [REDACTED] for Clarke, undertook to write this into a draft speech which was in preparation for the Director, and we discussed the form of a visual aid which might reinforce the impression of selectivity and quality control in our manpower input. As it turned out, the briefing was postponed and no date has been set for it, though presumably it will take place. Consequently the staff artist dropped his work on the chart. We are assured, however, of a copy of whatever may be produced, and an opportunity to consult further on the text before it takes final form.

2. The Clandestine Services Training Committee's approval on 29 July of our proposed changes in the sequence of training for DDP Career Trainees gives us our guidance for the make-up of future classes. We will aim at 50 to 55 for the October class and thereafter.

Reported to DDP/S in OTR memorandum 30 July.

DOCUMENT NO. _____
NO CHANGE IN CLASS. ☒
☐ DECLASSIFIED
CLASS. CHANGED TO: TS S C 2012
NEXT REVIEW DATE: _____
AUTH: HR 70-2
DATE: 28-1-89 REVIEWER: 076/99

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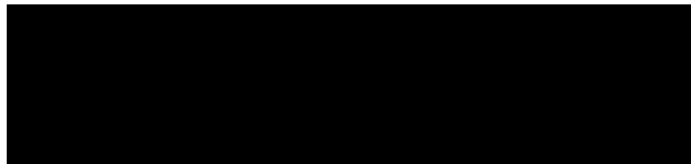
GROUP 1
Excluded from automatic
downgrading and
declassification

B. NORMAL ACTIVITIES

(B) 1. As of last week we had 282 Career Trainees on the rolls. In the normal processes of input and outgo we probably will dip somewhat below that figure in the next two months, and then rise well above it as we approach the October class date. No problems are anticipated. ✓

2. The following have been permanently assigned to operating divisions:

25X1A



7/26/65
6/30/65
7/4/65
7/13/65

25X1A

3. First Lieutenant [REDACTED] USMC, a military Career Trainee in the class of July 1964, has announced his intention to resign in September. The immediate reason is that his father plans to seek the [REDACTED] in 1966 and he, John, wants to go back to help in the campaign. A secondary reason appears to be his desire to go to Law School. Underlying these, however, are reservations which he has developed about a career in the Agency, compounded in part of a concern about long-term job satisfaction in the Clandestine Services, restricted opportunities for advancement in the foreseeable future, and a general discomfort with bureaucratic procedure. [REDACTED] a championship track man at [REDACTED] and in the Marine Corps, was consistently Strong in training and is considered to be an excellent performer by his supervisor in Africa Division (AF [REDACTED]) ✓

25X1A

25X1A

25X1A

4. We expect favorable evaluations of the performance of Career Trainee's who are attached to operating components after formal training. It is less common, however, to get reports such as the attached on new people who are given interim assignments before training. [REDACTED] member of the July 1965 Class, entered on duty in May. ✓

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C. RECRUITMENT ACTIVITIES

See attachment.

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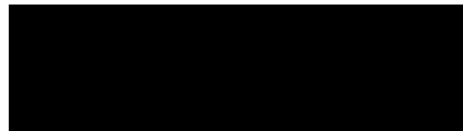
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D. PERSONNEL MATTERS

Nothing to report.

E. TROUBLESOME MATTERS

Nothing to report.



25X1A

Attachments
Activities Report
Memo re [REDACTED]

25X1A

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(Attachment) RECRUITMENT ACTIVITIES

1. For the week 22 - 28 July 1965:

a. New files received	18
b. File rejects (before T/A)	3
c. Invited for PEM and interviews	5
d. Candidate interviews	10
e. Temporary actions	0
f. Permanent actions	1
g. Cancelled actions	9
Decline	3
Reject	3
Postpone	0
Medical	0
Security	2
Panel	1
h. PEP and interview	8

2. Summary to date:

a. October 1965 Class:

Comparative Figures
1964

Firm:

On board	0	1
Military	0	0
Polys completed EOD set	16	17
Internal	2	1

Tentative:

Permanent actions	3	13
Temporary actions	128	70
Polys scheduled	18	5
Polys completed no EOD set	41	8
Internal	9	4

ESTIMATED CLASS: 50/55

b. ROTC/OCS actions: 2

Permanent actions	1
Temporary actions	1
Ready to EOD	0
Polys scheduled	0
Polys completed no EOD set	0

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c. <u>January Class Availability:</u>		<u>Comparative Figures</u>	
		<u>1964</u>	
Permanent actions	0		8
Temporary actions	0		44
Polys scheduled	0		4
Polys completed no EOD set	0		10
Polys completed EOD set	1		7
Internal			
Tentative	4		

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26 July 1965

MEMORANDUM FOR: Chief, Career Trainee Program
Office of Training

FROM: Chief, Western Area
Office of Current Intelligence

SUBJECT: [REDACTED] Performance on the
OCI [REDACTED] Task Force

1. [REDACTED] was assigned to the OCI [REDACTED] Task Force for the period 26 May through 9 July. He was assigned to the night shift (11:00 pm EDT to approximately 8:00 am EDT), six nights per week. His job was to assist the one other Task Force officer on duty nights.

2. [REDACTED] deserves the highest credit for his work during this period. Within a few days of his beginning this assignment he assumed primary responsibility for writing up a cable to [REDACTED] which is dispatched every morning. Despite his prior lack of familiarity with the [REDACTED] situation, [REDACTED] was quick to assimilate much of the complex information and before long was putting out the cable with only a minimum of supervision. [REDACTED] stated early this month that the cable was indeed "much too valuable" to him to discontinue.

3. In addition to preparing the cable, [REDACTED] was given a number of other duties, such as acting as a courier, filing, typing, etc. At all times, [REDACTED] was most co-operative and a pleasure to work with.

[REDACTED]

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